

## **CTI Theater Camp-Dismissal Policy**

Although camp officially ends at 4:00 pm each day, to minimize your waiting time, campers will be available for pick up beginning at 3:45. To insure the safety and protection of your children, campers will be released **only to adults listed on their registration form [ABSOLUTELY NO EXCEPTIONS]**.

Also, we are implementing a NO LATE PICKUP rule for campers, which includes a \$10 administrative fee plus a \$1 per minute charge for late pick-ups. Knowing the difficulties of north side driving, we are allotting a 10-minute grace period - however the policy will go into effect at exactly 4:10 PM. The table below gives details on the exact charges. *Remember to synchronize your watch to our "Digital -Camp Time Clock", located at the registration table.*

<b>Time</b>	<b>Charge</b>
4:00 – 4:10	No Charge
4:10 and after	\$10 administrative fee plus one dollar per minute after 4:10. <i>For example if a child is picked up at 4:20, the charge would be \$20.</i>

### **EXTENDED CARE – Drop Off and Dismissal Policy**

For children in extended care, please note that campers can be dropped off no earlier than 8:00AM. At 4:00PM, the end of camp, they will be taken to Aletto City. No child can be picked up later that 5:30PM.

To insure the safety and protection of your children, campers in extended care will be released **only to adults listed on their registration form [ABSOLUTELY NO EXCEPTIONS]**. And your child can only be checked out at extended care in Aletto City.

Also, we are implementing a NO LATE PICKUP rule for extended care campers, which includes a \$10 administrative fee plus a \$1 per minute charge for late pick-ups. Knowing the difficulties of north side driving, we are allotting a 10-minute grace period - however the policy will go into effect at exactly 5:40PM. The table below gives details on the exact charges. *Remember to synchronize your watch to our "Digital -Camp Time Clock", located at the registration table.*

<b>Time</b>	<b>Charge</b>
5:30 – 5:40	No charge
5:40 and after	\$10 administrative fee plus one dollar per minute after 5:40. <i>For example, if a child is picked up at 5:45, the charge would be \$15.</i>

In the event that you are late picking up your camper, our staff will need a credit card (Visa, MasterCard and American Express) as payment for your late pick-up fee. You will be provided with a receipt at that time.

We are pleased to have your child join us for summer camp and want to make the experience as positive and exciting as possible – this will truly assist us in our goal.

James Leagre,

Executive Director

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