

NAME: _____

CTI YOUTH Film Project - 2011

Please indicate interest by numbering 1–16 in order of preference. You will be doing several jobs during the filming of our project, so please be prepared that you may even need to do your last choice - in order for us to complete this project in the time allotted...please do not leave any blank line without a number (except for the N/As –which will be done by an adult). Also we need some parents to help, so please let us know if any are available and what they would like to assist with(it can be within any of the listed job descriptions) – we can use as much help as possible. Thanks!

PRODUCTION

N/A **Producer** creates the conditions for making movies. The producer initiates, coordinates, supervises and controls matters such as finding funding, hiring key personnel, and arranging for distributors. The producer is involved throughout all phases of the filmmaking process from development to completion of a project.

___ **Screenwriters** – write and create story and characters for a new screenplay to be filmed.

___ **Production Manager** – responsible for coordinating communication to crew and actors on scheduling and film locations

N/A **Director** –creates overall feel of the film and guides crew and actors in artistic vision of the screenplay.

___ **Script Supervisor**- Also known as the "continuity person", the script supervisor keeps track of what parts of the script have been filmed and makes notes of any deviations between what was actually filmed and what appeared in the script. He or she makes notes on every shot, also keeping track of props, blocking, and other details to ensure that continuity is maintained from shot to shot, and from scene to scene. The Script Supervisor's notes are given to the Editor to expedite the editing process. The script supervisor works very closely with the director on set.

N/A **Casting Director** -auditions and helps choose all the speaking role actors

___ **Sound Design** -responsible for assisting in creating/designing the audio and music portion of a movie.

___ **Assistant Editors** –take all footage & combines elements of music & sound to create film w/the director

FILMING

N/A **Director of Photography(DP)** – chief cinematographer who sets up artistic shots and camera locations. Duties include selection of film, cameras, and lenses as well as selecting the lighting. The DP directs the Gaffer's placement of lighting.

___ **Sound Engineer** -Person responsible for running audio recording device and making sure sound is being recorded properly and levels are strong and clear for the video[Very IMPORTANT/INTENSIVE job]

___ **Art Director/Set Decorator** -Person who is in charge of and oversees set-up of sets and locations to reflect what is needed in the shot in charge of decorating movie sets with furnishings, plants, drapery, and anything filmed on an indoor or outdoor set.

N/A **Location Manager**- responsible for all aspects of filming while on location, including making arrangements with authorities for permission to shoot

___ **Costume Design/Wardrobe** -person who is responsible for designing/finding the costumes for the film.

___ **Prop Coordinator** – responsible for gathering/coordinating props needed for each scene of the film.

___ **Actor** – individuals who perform in the film

___ **Boom Operator**- The boom microphone is a microphone attached to the end of a long pole - extends the boom microphone over the actors, out of sight of the camera and controls sound during scenes

___ **Grip**-responsible for setting up camera/dolly shots, assistant to director of photography

___ **Gaffer** -in charge of lighting set up and design, reports to DP [much more extensive this year]

___ **Best Boy** – Assists gaffer in lighting set up.

___ **Make-up Artist** – responsible for make-up and hair needs for the film if needed

___ **Production Assistant** -do various odd jobs on movie sets, including stopping traffic, acting as couriers, and fetching items from and helping craft services.

N/A **Driver** – drives equipment, cast and crew from location to location.

N/A **Craft Services** - provide buffet style snacks and drinks for cast and crew